

**Armatage Montessori School
PTA Membership Meeting Minutes
11/9/2017**

Call to Order:

Meeting called to order on 11/9/2017 at 6:30 pm in the Armatage Media Center by PTA President Scott MacLachlan.

Attendees:

Joan Franks, Paul Scanlon, Scott MacLachlan, Jackie Olson, Janelle Kuntz, Scott Staab, Katie Giedt, Brenna Campbell, Margo Borth, Sarah Poindexter, Meghan Eliason, Rachel Wendorf, Sarah Koelln, Nicole Tremble, Kevin Brown, Geet Mittal

Approval of Minutes:

Minutes from the 10/5/2017 meeting: Scott Staab made a motion to approve the minutes. Jackie Olson seconded the motion, members unanimously approved.

Officers' Reports:

President (Scott MacLachlan):

Welcome extended to attendees and ongoing participation encouraged.

Treasurer's Report / Budget Update (Jackie Olson/Scott Staab):

- Reviewed the current budget
- Family Fun Walk raised just under our goal of \$30,000
- PTA memberships are up this year
- Green Team (Janelle) – Erin Hester – design plans received – will present to Joan
 - o Spring – email to help with planning
- New Spirit Wear Designs this year means higher budget
- Assembly – Down payments made for February and Spring assemblies
- Distributing Teacher Block Grants this week

Volunteering Update (Janelle Kuntz):

- Rachel Wendorf – New room parent coordinator
- Armatage Adventures Chairs Needed
- Plant Sale Coordinator – Where do we do pick up/store them? – Lobby by the Big Gym
- School of Excellence Ceremony – Joan and Paul to plan
- Volunteer Requests – Rachel to send to room parents
- Can use Sign Up Genius for volunteers
- We should use Robo Calls for non-English speaking families
 - o Discuss with Abduale
- Volunteer forms sent out in folders: 18 were returned; 636 issued = 2.8% response rate
- All of the leadership positions for PTA events are filled for the year
- Janelle will figure out how to connect people – who wrote in other ways to help – with the right people at the school
- We still need Family Fun Walk volunteers; Janelle emailed people who indicated they would like to volunteer for the Family Fun Walk, but didn't sign up

Principal's Report (Joan Franks):

- *Thank you to the PTA for box lunches for teacher's for conferences*
- *Construction Update: the biggest challenge is the weather; we can't pour the cement for the floor; plastic is up to heat/thaw the ground to move forward*
 - o *Concerned about mice – working on sealing up the building*
 - o *On schedule now*
 - o *January 25/26 – Turning off electricity*
 - o *Thank you to everyone for their patience with the construction*
- *School tours started – favorable reactions even with construction*
- *No K-8 Minneapolis School Info Fair this year – we still have kindergarten info night and will market the school; we will host an open house in January*
- *Data Meetings – talk with teachers about what kids need/get extra support*
- *Budget updates: \$33M proposed deficit; don't know how it will impact our school yet; nothing school specific yet – anticipate a cut/decrease*
- *Had a Code Red drill*

Maude 2.0:

- *Potential Ideas:*
 - o *Do we ask for money directly?*
 - o *It's a nice community event.*
 - o *Donate bricks – Joan look into the idea.*
 - *Reach out to alumni; use SW journal article*
- *Discussed: What is the difference between PTA funding vs. direct-to-school funding?*
- *We can't let it die as it's a critical fundraiser for the school.*
- *We are going to try to get a direct to school fundraiser chair through the parent volunteers – Rachel to send communication.*
 - o *Need a chair to do an event.*

New Business

- *Give to the Max – next week – there will be an ask.*
- *Amazon Smile reminder – send out a reminder given upcoming holidays.*

Close of Meeting:

- *Scott MacLachlan moved to close the meeting. Katie Giedt seconded, and members unanimously approved.*

Next Meeting:

- **February 8, 2017 at 6:30 pm** in the Armatage Media Center