Computer Network and Internet Guidelines – Armatage Montessori School

All students have access to the Internet. The Internet is a global information system with great educational potential. The use of the Internet is a privilege. Students will be taught appropriate use of the Internet and/or email.

Information on the Internet changes rapidly. It is the school's responsibility to teach students the skills to be responsible users of the Internet and adopt guidelines for student use of the Internet. District/school officials work to control the Internet environment to provide access to the most appropriate educational sites and materials for students and staff.

To protect the due process rights of students, the guidelines below define appropriate educational and ethical uses of the Internet at Armatage, identify individual student responsibilities, and outline the responsibilities of the school in carrying out these guidelines.

Please read over these guidelines with your child. Indicate your understanding by signing this letter and having your son or daughter write their name and return it to their teacher.

Student responsibilities:
1. Be polite.
2. Use appropriate language; that means not to swear or use bad language.
3. Use Internet sites that are connected to what I am studying in class or that a teacher has OKed for my use.
4. Respect Armatage rules and behavior standards.
5. Use the computer network in a manner that does not violate any laws, regulations, or copyright.
6. Accurately represent myself. That means I will use only my own name, not someone else's, and never use my whole name or give my address or telephone number.
7. Send email only with my teacher's permission and her email address.
8. Remember that email is not private. Teachers or other people who operate the network can read it.
9. Respect the privacy of others. Do not use someone else's password or open or change anyone else's files.
10. Respect computer equipment and the use of the network and share computer resources with other students.

Staff responsibilities:
1. Teach students the appropriate and ethical use of the Internet and email.
2. Help students understand the guidelines.
3. Help students locate appropriate sites for school use.
4. Monitor student use of the Internet and help them back out of inappropriate sites.
5. Not post any student work to the Internet without parent/guardian permission. If permission is granted, items will be considered fair use and available to the public.
6. Limit access to the Internet or the school Computer Network if the student does not follow these guidelines.

Thank you for your interest in Internet and your child's education. If you have any questions, please contact us.

Kristen Milner, Technology Specialist
Joan Franks, Principal

Yes, we have read, understand, and agree to follow the Computer Network and Internet Guidelines.

Parent/Guardian Signature _____ Date _____

Student Name / Room Number _____ ID# _____