

**Armatage Montessori School
PTA Membership Meeting Minutes
2/8/2018**

Call to Order:

Meeting called to order on 2/9/2018 at 6:00 pm in the Armatage Media Center by PTA President Scott MacLachlan.

Attendees:

Paul Scanlon, Scott MacLachlan, Jackie Olson, Janelle Kuntz, Scott Staab, Katie Giedt, Ryan Antkowiak, Gaurav Singh, Alisha Goodman, Brenda Raney, Kai Gudmestad, Diana Carroll-Almen, Meghan Eliason, Rachel Wendorf, Erin Hester, Nicole Tremble, Andrea Siegel

Approval of Minutes:

Minutes from the 11/6/2017 meeting: Kai Gudmestad made a motion to approve the minutes. Janelle Kuntz seconded the motion, members unanimously approved.

Officers' Reports:

President (Scott MacLachlan):

Welcome extended to attendees and ongoing participation encouraged.

Treasurer's Report / Budget Update (Jackie Olson/Scott Staab):

- *Discussed the recent budget.*
- *Received \$920 from Box Tops and additional dollars from corporate matching.*
- *Remember to submit PTA contributions to your employer for corporate matching where possible.*

Volunteering Update (Janelle Kuntz):

- *All of the leadership positions for PTA events are filled for the year*
- *Need a Tears & Cheers chair for next fall*
- *We have a carnival chair, but we need the following carnival positions filled: Volunteer Coordinator (to set up a signup genius site); a Signs Coordinator (to hang signs throughout the building); and a Games Coordinator (to help coordinate the set up of the games).*

Breakout Boxes (Erin Hester):

- *Erin Hester, an Armatage parent and teacher in the Prior Lake school district, brought a "Breakout Box" to the PTA meeting, and explained how they worked.*
<https://www.breakoutedu.com/>
- *The PTA will send information to Joan and Paul and see if the teachers are interested in using the boxes in their classrooms.*
- *1 box is \$150 and includes a 12 month subscription to the website with lesson plans.*
- *6 boxes are \$800 and include a 12 month subscription to the website with lesson plans.*
- *The website subscription is \$60/year.*

Principal's Report (Paul Scanlon):

- *The School of Excellence award ceremony was held. The school created a video with testimonials from Armatage alumni. The award is the result of hard work over the past several years by the entire Armatage community, including the administration, students, teachers, parents, etc.*
- *Construction Update: no major updates and construction is on schedule.*

- *Phase 1 – expected completion before the end of the year, which includes the cafeteria.*
- *Phase 2 – includes the downstairs construction of the art and music rooms is prior to the start of the 2018/2019 school year.*
- *Phase 3 – cosmetic details, like wood chips, etc. is expected to be completed during the 2018/2019 school year.*
- *Budget updates: Discussed \$33M proposed deficit and parents discussed the district meetings.*
 - *The budgets are expected to be distributed in late-February, and Joan will have approximately 1 month to work on the 2018/2019 budget before the lock out deadline.*

Maude 2.0:

- *There is not going to be a Maude event this year and it is critical that we raise money for the school to keep the status quo, especially in light of the proposed budget cuts.*
- *Kai Gudmestad (who was on the Maude committee last year) said that there may be interest in having a limited auction with volunteers from last year’s committee. However, given the timing, it will likely be smaller and limited to school art projects, etc.*
- *We need new people to take the lead on this direct to school fundraiser so that we can keep it going in future years.*
- *We discussed doing a “Direct Ask” campaign either in addition to or in lieu of an auction. Other schools do this.*

New Business

- *We need a new co-treasurer for next year.*
- *There was a speaker following the meeting: Alison Feigh from Gundersen gave a presentation on child safety. The next day, Alison was scheduled to speak with students about the same topic. Their website is jwrc.org.*
- *There is another speaker scheduled for the spring, who will discuss cyber safety.*

Close of Meeting:

- *Scott MacLachlan moved to close the meeting. Katie Giedt seconded, and members unanimously approved.*

Next Meeting:

- **March 8, 2017 at 6:00 pm** in the Armatage Media Center